

St George Parish Pre-School  
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# **Parent Handbook 2019-2020**

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## **A LETTER FROM THE PASTOR**

Welcome to you, parents, who have made the important decision to enroll your child in preschool at St. George Parish School. Just like you are new to our school, so am I! I recently arrived here and look forward to getting to know you and our community in the coming year. We are a school community dedicated to passing on our Catholic faith and values in an exemplary academic setting. I have been working with Monica these last two months, and have the utmost respect for her and our wonderful staff. Over and over you will be invited to experience more deeply the mystery of this faith and grow intimately with God and one another. You will have many opportunities to serve as you share your gifts and talents.

This booklet is provided to help you better understand your role as a parent in the life of your child's education. This handbook will help answer questions you may have or questions that may arise during the school year. This handbook is only for your reference: we encourage parent/staff communication anytime. While we have tried to capture most of the expectations in policy form, it is important to remember that we are in a Catholic school and that the larger norms of the Church must be followed.

In our Roman Catholic tradition, parents are seen as the primary educators in the practice of faith. When a child is baptized, for example, the parent is asked to publicly commit to raising the child in the practice of the faith. In fact, Catholic schools were first established here in the United States for the primary purpose of educating children and parents in the faith of our Church. It is this emphasis on faith, and the moral teachings that flow from our faith, that provide the framework for our excellent education.

The framework that allows for a good teaching environment begins with you at home. Consider the importance of the following in your life:

- ◆ Attending Church each Sunday to establish a pattern of worship in your family.
- ◆ Blessing of food before and after meals as a sign of family gratitude to God.
- ◆ Sharing your money and time with the Church so that others might hear and believe.
- ◆ Teaching children how to pray, both memorized prayers and spontaneous prayers to God.
- ◆ Caring for your marriage, including respectful communication.
- ◆ Example-setting by you, your spouse, and other adults in your family.
- ◆ Setting clear expectations for the children in the household.
- ◆ Caring for the poor and marginalized in our community as a sign of God's love for all.

The more your child sees these behaviors in you, the more likely your child will acquire Christian habits and develop a relationship with Jesus Christ. If you should find yourself away from the Catholic Church or find yourself without any church, I hope you will contact us so we can assist you. In the meantime, let us pray for one another and for our children in the coming year. Thanks for being at St. George Parish School.

Yours in Christ,  
Fr. K. Scott Connolly, Pastor

## **Our Purpose and Mission Statement**

### **Mission Statement of St. George Parish School**

St. George Parish School is a welcoming, supportive, accessible community of educators and diverse families who come together with a shared sense of purpose and dedication to lead our lives as Jesus did. This vision guides us as we provide our children with strong Catholic values and a robust academic foundation.

### **Philosophy**

The words of Jesus Christ give us our philosophy here at St. George Parish School: To Teach As Jesus Did. In cooperation with the parish community and the parents of St. George Parish School, we want our children to develop a personal relationship with Christ. We want them to be so confirmed in His love that they will continue to be dedicated to His mission, loving one another as He loves them.

### **Spiritual Goal**

The purpose of St. George Parish School as a community is to instill within students the traditions and beliefs of the Catholic faith, enabling them to maintain their faith as adults and serve as Christian leaders in their parishes, communities, and world.

#### ***Objectives***

- To participate in Catholic traditions, including liturgies and reception of sacraments
- To facilitate an understanding and knowledge of Catholic doctrine through use of scripture, carefully selected and approved textbooks, literature and history
- To develop a personal relationship with Christ through prayer
- To develop virtues of service, justice, and respect
- To recognize and respect the richness of other faith traditions
- To assist in the formation of strong moral development and Catholic Christian values which will enable students to make good moral judgments

### **Intellectual Goals**

St. George Parish School will teach the skills necessary for learning and will encourage children to reach their highest potential in every area of their lives.

#### ***Objectives***

- To assist students in acquiring the basic academic skills and concepts necessary for a successful intellectual life
- To facilitate in students the ability to think critically, solve problems, reason independently, and accept responsibility for self-evaluation
- To provide opportunities for students to be technologically competent
- To provide instructional methods and curriculum that facilitate an enriched experience in the arts and sciences

St. George Parish School recognizes that each child has been given unique gifts from God and that all of the different gifts are equally valid and worthwhile.

### *Objectives*

- To facilitate students' self-confidence through use of age-appropriate activities and by teaching to a variety of learning styles
- To recognize the value of our multicultural community and teach awareness of cultural diversity
- To give students opportunities to share their knowledge through a variety of projects and assignments

### **Societal Goal**

St. George Parish School will prepare young people to be Christian witnesses through service, participation, and improvement of the changing world in which they find themselves.

### *Objectives*

- To reinforce and support parents' values and goals as the primary educators of their children through communication with students, parents, and the Parish
- The leaders of the school community will model Christian lifestyles that express the values of peace, justice, and service
- To provide the opportunity to express and appreciate varied ethnic and cultural values and customs
- To provide opportunities to develop courageous Christian leaders by encouraging students to work together in cooperative situations
- To build a sense of community by helping children realize their own personal dignity and worth of others by understanding their rights and how to give and take constructive criticism
- To utilize our sense of community as a training ground for later life
- To instill in our students a sense of tolerance, empathy, respect, and responsibility
- To develop and practice social awareness, respect for authority, and responsive concern for the needs of others
- To facilitate educational opportunities to sensitize the school community to personal or institutional racism and abuse

### **Aesthetic Goal**

St. George Parish School calls its students to join life in all its richness, fullness, and depth.

### *Objectives*

- To nurture the creative, intuitive and imaginative spirit of each child
- To promote appreciation and enjoyment of the arts
- To provide opportunities for artistic expression
- To appreciate the natural beauty God has created

### **Physical Goal**

St. George Parish School will engender into the student emotional and physical well-being by stressing life-long fitness, prudent self-care, and healthy decision-making.

### ***Objectives***

- To foster practices of self-care, good nutrition, and hygiene in order to encourage physical health and life-long fitness
- To develop values which promote fair play, cooperative attitudes, good sportsmanship, and teamwork
- To promote healthy decision-making in the area of substance abuse
- To nurture an appreciation and sense of responsibility toward one's sexuality
- To expect St. George students to be clean and neat
- To prepare and increase students' knowledge of the rules of basic safety and emergency preparedness for disasters, i.e. earthquake and fire
- To provide health screening to all students. The teachers will facilitate on-going disease and disability education.

### **Psychological Goal**

St. George Parish School will nurture the students' belief in self so that he or she may grow spiritually, intellectually, and emotionally in a caring community.

### ***Objectives***

- To develop self-esteem, allowing students to feel good about themselves, their capabilities, and their accomplishments
- To facilitate the unique and creative talents within each student
- To provide an open atmosphere of acceptance, care, encouragement, and Christian love
- To help children realize that emotions are an integral and healthy part of being human and that it is important to learn to express and channel these emotions appropriately

### **Enrollment**

Enrollment is allocated in the following order of priority: Catholic, non-Catholic. Children entering pre-school must be three (3) years of age by August 31. Children entering pre-kindergarten must be four (4) years of age by August 31. Children must be fully potty trained before August 31 in order to be considered for enrollment.

### **Non Discrimination Policy**

We do not discriminate on the basis of race, creed, color, national origin, marital status, gender, sexual orientation, class, age, religion or disability.

### **Placement and Tuition**

#### ***Registration and fees***

Registration is held each year in February for families already in the school, and in March for new families. The registration fee is \$150/student non-refundable deposit. All children **MUST** be potty trained by the school start date in order to participate in the preschool program. No pull ups are allowed.

**Monthly payment commitment:**

Families contract for 10 monthly payments that begin in September and end in June. Payment is due between the 1st and the 10th of each month. A \$10 late fee will be charged for any payments received after the 10<sup>th</sup> of each month.

In the event that any person is 30 days behind in tuition, the principal shall arrange a mutually agreeable payment schedule with the party involved to resolve the tuition shortage.

If within one month of the above agreement the party involved does not keep up the scheduled payments, he/she will be mailed a letter stating that the child/children should be withdrawn from school, unless full payment is made or arrangements are made to the satisfaction of the school.

Age Group	Days	Tuition	Monthly Payment
Preschool- 3 year old by August 31, 2018 or PreK-4 year old by August 31, 2018	We offer a half day program 8:00a.m.-12:00 p.m. Monday-Friday	\$6000/year	\$600.00
Preschool- 3 year old by August 31, 2018 or PreK-4 year old by August 31, 2018	We offer a full day program 8:00a.m. - 4:30p.m. Monday-Friday	\$9100/year	\$910.00
We offer Extended Care options 7:00a.m.-8:00a.m.	\$40/month per child		
We offer Extended Care options 4:30p.m.- 6:00p.m.	\$80/ month per child		

**Arrival and Departure**

All children must be signed- in and signed-out daily by parents on the class roster.

Preschool doors are open from 7:00a.m.-7:45a.m.for Morning Extended Care.

At 7:45a.m., the doors will be open for regular arrival. Prompt arrival and pick-up is important. Please try to bring your child to school on time, so he/she may take full advantage of the entire preschool program. School dismisses at noon for half day students and 4:00 p.m. for full day students. Students who have brothers and sisters in the main school may be picked up after 3:00 p.m. by their parent for family convenience.

Extended Care is offered from 7:00a.m.-8:00a.m. and 4:30p.m.-6:00p.m.for parents who require extra child care. We provide both extended care options for flat monthly fees for your convenience. **According to state law, a preschool aged child is not allowed by law to spend more than 10 hours in a day in a preschool environment** so parents need to plan care accordingly.

**Any parent who has not picked up their children by 6:00 p.m. will be billed beyond the Extended Care rate for \$1.00/minute/child until the exact time of arrival of parent. Any family who fails to meet the 6:00 p.m. pick-up time two times within a year may lose their privilege of Extended Care service at the discretion of the director.**

## **Curriculum Philosophy**

### **Curriculum**

The curriculum at St. George Parish Pre-School was developed to prepare our students for later learning. It is based on the educational and emotional development, needs, interests and spiritual understanding of the preschool aged child.

### **Religion**

- Core of all lessons
- Treat others with kindness
- Live the way Jesus did
- Importance of prayer in daily life
- Participate in religious practices
- Community service

### **Reading and Writing**

- Whole language approach
- Beginning Phonics Skills
- Verbal Self-expression
- Re-tell favorite Stories
- Cross-aged reading
- Develop a love for reading and writing

### **Math**

- Numeracy, quantities of numbers and counting
- Ordering and patterns
- Sets and classifying
- Shapes

### **Science and Social Studies**

- Plants and animals
- Seasons and weather
- Holidays
- Cultural Awareness

### **Enrichment subjects**

- Music
- Physical Education
- Art
- Library



Each day the students will participate in a variety of engaging activities across diverse content areas. We believe parents are the primary educators, and work in partnership with families to ensure each child’s unique right to be an educated, morally responsible person.

Parents can best support the implementation of our curriculum by actively reading classroom newsletters and bring the classroom learning into the home. Parents are highly encouraged to volunteer in the classroom and chaperon field trips to get a first-hand experience of our school environment and culture.

### **Sample Daily Schedule for Preschool**

<b>Extended Care: Free choice</b>	<b>7:00a.m. - 8:00a.m.</b>
Welcome, Morning Business, Free Choice	8:00-8:45
Morning Meeting	8:45-9:00
ELA	9:00-10:00
Snack and Outdoor Play	10:00-10:30
Math/Social Studies/Science	10:30-12:00
Half Day Program Dismissal/Free choice for Full Day	12:00p.m.-12:15p.m.
Lunch time and Outdoor Play	12:30-1:15
Rest Time	1:15-3:00
Free Choice	3:00-3:30
Snack and Outdoor Play	3:30-4:15
Full Day Dismissal	4:15-4:30
Extended Care: Free Play, Outdoor Play/ Arts and Crafts	4:30-5:30
Snack Time	5:30 -5:45
Clean up/ Closing Circle Time	5:45-6:00p.m.
Music, P.E. and Library Classes will be provided weekly within the half-day session. Please see specific class schedule as posted on August 31.	

**St George Parish Preschool follows the academic calendar of St. George Parish School as well as the school closure policies due to inclement weather. See Appendix**

### **School Closures**

In case of inclement weather, St George School/Preschool will announce any delays or cancellations on our school website by 6:30a.m. Parents will also receive an emergency text via cell phones. If Seattle Public Schools are closed due to weather, you can assume we will be closed, too. In addition, we will communicate with families by email, if available, and cell phone text in the likely hood of a fire or earthquake, information concerning the closure of school, the staging of students until parents can arrive for pick up. **NO CHILD WILL BE LEFT ALONE!**

In addition, we will communicate this information to KING media outlet. However, we cannot ensure whether, or when, announcements will appear. In cases of delay where we have a 10:00a.m.opening, there will be NO Morning Care Program. Students may arrive at 9:45a.m., no earlier, as staff will be running late, too.

Ultimately, our highest priority is the safety of our students, families and staff. Regardless of the official start status of the school, we always defer to parents in the use of their own best judgment with regard to whether, and when, it is safe for their children to come to school. When weather conditions dictate that families cannot accommodate the regular school schedule, the school will respect those decisions and consider those *excused* absences or tardies.

### **Parental Involvement**

The volunteer program encourages families to contribute time and service toward school programs, activities, and events in order to fulfill the needs of both the students and the school staff. It also promotes and strengthens the community relationship between the school families, school staff, and the parish. Parents are invited to have a partnership with the school by sharing their time and talents in a variety of school and parish activities.

Parents are always welcome to observe in our classroom. Family members interested in volunteering in the classroom and/or with students, must complete a Background Check and a Virtus “Safe Environment” class as required by the Archdiocese of Seattle. For more information about Virtus requirements, visit this page: <http://www.seattlearchdiocese.org/sep/training.aspx>. To sign up for a Virtus class, you will need to make a Virtus account here: [https://www.virtusonline.org/virtus/reg\\_0.cfm?theme=0](https://www.virtusonline.org/virtus/reg_0.cfm?theme=0)

### **Illness and Medications**

**When a student is absent from school, a parent should call the school or email by 9:00 a.m. each day of the absence.** If the office does not receive a call, a parent will be contacted. This policy is for the protection of the St. George Parish School students.

Please do not send your child to school if he/she has a fever, is vomiting, has diarrhea, fifth disease, lice/nits, or a bad cough. When children come to school with these conditions, other students are exposed. If a child comes to school and, in the opinion of the teacher, is sick, we will call you to come and pick up your child. If your child is sent home due to illness, he/she cannot return to school until he/she has been symptom-free for 24 hours. This allows ample time to recover and stops the spread of illness to other children.

Any medication, prescribed or over-the-counter, to be taken during school hours must be administered through the preschool office and will only be given if it is accompanied by both of the following:

1. A doctor’s prescribed medication with a pharmacy sticker on the bottle
2. A completed medications form from the parent and the doctor explaining the times and dates the medication is to be administered. *Permission for Administration of Medication* forms are available in the school office.

Students using any over-the-counter medications, **including cough drops and inhalers**, must have a completed medication form from the parents giving directions for use. Medications are kept out of the reach of children.

### **Medical Emergencies**

In the case of a medical emergency the parents will be contacted immediately. Parents must provide written consent for the licensee to seek and approve medical care in an emergency situation, a court order waiving the

right of informed consent, or alternate plans for emergency medical and surgical care if the parent cannot be reached. This information is included on the Medical Information and Authorization form signed by the parent and stored in the child's file.

## **Discipline Policy**

### **Code of Christian Conduct Covering Students and Parents/Guardians**

The students' interest in receiving a quality, morally based education can be served if students, parents, and school officials work together. Normally, differences between these individuals can be resolved. In some rare instances, however, the school may find it necessary, in its discretion, to require parents/guardians to withdraw their child.

It shall be an express condition of enrollment that the student, parents/guardians behave in a manner, both on and off campus that is consistent with the Christian principles of the school. These principles include, but are not limited to, any policies, principles, or procedures set forth in the St. George School Handbook.

These Christian principles include, but are not limited to, the following:

1. Parents/guardians are expected to work courteously and cooperatively with the school to assist the student in meeting the academic, moral, and behavioral expectations of the school.
2. Students and parents/guardians may respectfully express their concerns about the school operation and its personnel. However, they may not do so in a manner that is discourteous, scandalous, rumor-driven, disruptive, threatening, hostile, or divisive. St. George Parish School forbids the disrespectful treatment or threatening of school personnel in written or oral form. This applies to both students and parents.\
3. These expectations for students and parents/guardians apply during all school-sponsored programs and events (e.g. Extended Care, CYO athletics, field trips, etc.).
4. Conduct that takes place outside of St. George Parish School that impugns the good name of the school may result in disciplinary action at the discretion of the principal.

The school reserves the right to determine, at its discretion, which actions fall short of meeting the Christian principles of the school. Failure to follow these principles will normally result in a verbal or written warning to the student and/or parent/guardian and normally will first result in disciplinary action short of a requirement to withdraw from the school (e.g. suspension of student or suspension of parent/guardian's privilege to come on the campus grounds and/or participate in parish/school activities, volunteer work, etc.).

The school reserves the right to determine, in its discretion, when conduct is of such a severe nature as to warrant immediate action without a warning and/or without an intermediate step short of withdrawal.

#### ***Parent-Teacher Relations***

**LISTEN:** to what the students have to say, but remember, it is only one side of the story.

**DISCUSS:** the situation honestly and calmly with the teacher and child, whenever possible.

**CONFER:** with the principal when the situation involves more extensive decision-making or solving than can be done on the parent-teacher level. If the situation is still not resolved, a written description of the problem

and the steps taken to resolve it must be mailed/given to the pastor. Phone calls, voice mail, or e-mail messages are not an appropriate means of communication in such instances. A process for settling conflicts has been established by the Archdiocesan Catholic School Office.

**We believe that if students are to reach their full potential, a spirit of cooperation between the school and the home must exist. The school reserves the right to exclude students whose parents violate this spirit of cooperation.**

### ***Student Responsibilities***

Students are expected to model Christ's teachings as outlined by our Student Learning Expectations and the mission of our school. It is the student's responsibility to participate in the educational program of the school, to help maintain an orderly learning environment throughout the school, *and in no way deprive other students of their right to an education.* In order to accomplish this, the student must observe the following standards of behavior.

#### **General**

- Students will respect the person and property of others.
- Students will respect school property, including books, desks, bathrooms, school buildings and playgrounds. A student is required to pay for all damage done by him/her to school property.
- Students will cooperate with teachers, adults and other students.
- Students will follow school rules and procedures.
- Students will be honest and courteous. No lying, cheating or stealing.
- Students will use acceptable Christian language.
- Students will oppose behavior in other students whose manner does not conform to our school rules.
- Students will not leave the school grounds without written permission from a parent or guardian.
- Students will not bring valuables to school.
- Students will not chew gum anywhere on school property.

#### **In the Building**

- Students will line up quietly according to classroom routines.
- Students will comply with earthquake and fire evacuation procedures as directed by an adult.

#### **Playground**

- Students will play in the area designated for their class and nowhere else.
- Students will cooperate with and include all other classmates.
- Students will find positive ways or seek teacher assistance to resolve conflicts on the playground.
- Students will return promptly when the bell rings.
- Students will report any strangers to the nearest school adult.

### **Student and School Relationship**

A Catholic school has a distinct atmosphere of care and respect among students and staff. Christian justice and mercy temper disciplinary procedures that protect the rights of all students and teachers and respect the dignity of all.

Pupils must observe good order, be diligent in study, respectful to teachers and classmates, be clean and neat in person and attire, and obey the regulations of the school. Pupils are responsible to the school staff for their behavior in school, at school-sponsored activities, and while going to and from school.

**COMMUNITY:** Students, faculty and parents at St. George Parish School participate in a community with roots and reputation in the neighborhood, church, and Seattle communities. Each of us needs to act in a way that demonstrates respect for ourselves, other people, and St. George Parish School. We must be proud of who we are and what St. George Parish School stands for in this community.

**AGREEMENT:** Registration at St. George Parish School expresses an agreement on the part of the parent and student to abide by the academic, procedural and behavioral requirements of the school. St. George Parish School has the right, therefore, to review the progress of each student with a view toward determining continued participation in St. George Parish School.

**STUDENT RIGHTS:** Students and family have the right to be treated with respect by everyone. Students have the right to learn in class. Students have the right to safety. Students have the right to be heard when there are needs, concerns, or sides to be presented.

**TEACHER AND PARENT RIGHTS:** Teachers and parents have the right to be respected in how they are treated, spoken to, and referred to by all. Teachers and parents have the right to be heard. Teachers and parents have the right to be contacted about students when there are issues that impact their dealing with the children. Teachers and parents have the right to rules, policies and procedures that enhance their work with the children.

**STUDENT RESPONSIBILITIES:** Students have the responsibility to treat others with respect. Students have the responsibility to allow others to learn in class. Students have the responsibility to follow rules that insure safety for all.

**TEACHER AND PARENT RESPONSIBILITIES:** Teachers and parents have the responsibility to speak, act and refer to one another with respect. Teachers and parents have the responsibility to listen and attempt to understand. Teachers and parents have the responsibility to keep the lines of communication open and active regarding the students. Teachers and parents have the responsibility to support, abide by and enforce rules, policies, and procedures of the school.

### **Guidelines for Disciplinary Policy**

Students must work cooperatively with the principal, the teachers, and their classmates toward the attainment of our student learning objectives.

All students will be informed of additional classroom rules.

For occasional misbehavior, the consequences will be directly related to the infraction and given by the teacher or supervising adult. The consequence may be a warning, or a time out.

If a child's behavior does not improve after the first warning, the child may be given a second warning or time out.

If a child's behavior does not improve after the second warning, or the inappropriate behavior could harm another child, the child will be removed from the activity and the teacher will explain to the child why he or she has been removed. The child will be redirected to another activity for a short period of time to allow the other students to complete their tasks without disruption.

Each day the children will receive a Daily Report from their respective teachers that share their highlights and/or struggles for the day so that parents can support the students in being productive members in the classroom

We only accept children who are fully potty-trained before the start of school. Students must be able to manage bathroom hygiene independently.

### **Kindergarten Transition**

Parents of preschool students are welcome to tour the K-8 facility and familiarize themselves with the academic program offered. They are considered members of the St. George Parish School PTA and are encouraged to participate in all the activities and events sponsored by the school and PTA.

Preschoolers will take several field trips to the main school throughout the year to take part in assemblies that are age appropriate for them: e.g. high school band and choir concerts, theatrical plays from the 5<sup>th</sup> Avenue Theater and multi-cultural presentations. They will also get to tour the kindergarten classroom, the library and the gymnasium to familiarize them with the future settings and the teachers of kindergartners. All field trips will be with the consent of parents.

### **Disaster Plan**

Our Disaster Plan is located on the Parent Information Board for review and will also be reviewed with parents during the Preschool Orientation in August. We conduct monthly fire drills and quarterly disaster drills including lock down and earthquake drills. Parents will also receive an emergency text via cell phones in the event of a real emergency or an email following up a precaution such as a Lockdown.

### **Uniforms/ Clothing**

Children should dress comfortable, simply and suitably for the weather and preschool play. We paint, use markers, play with playdough and explore outside. We go outside rain or shine so always send your child to school with a coat. Please make sure it has a **hood** on rainy days. Label any clothing your child may remove at school (coat, sweaters, etc.) Students are not allowed to wear sandals or open-toed shoes to school.

As children are expected to be independent in the bathroom, dress them so they can use the bathroom without assistance. It is easier for them when they do not have tricky belt buckles, or hard snaps to figure out.

On the first day of school, send in a complete change of clothes for your child in case of a spill or accident. It can be embarrassing for children and having their own change of clothing (including underwear and socks) helps the change go unnoticed. The extra clothing should be placed in a large plastic bag marked with your child's name. Soiled clothing is placed back in the plastic bag and put into the child's backpack for home.

Students who participate in the full day program will have their own sleep mat. Students may bring a blanket and/or snuggly for rest time each day. Those items will be sent home each Friday for laundering and are to be returned on Monday.

### **Supplies**

Children are required to use a backpack for the daily transportation of school work and communication folders for home.

## Meals and Snacks

The preschool program provides all meals and snacks.

- Snacks will be served daily at 10:00a.m., 3:30 p.m. and 5:30 p.m.
- Lunch will be provided at 12:30p.m. daily for our full day students
- Our meal and snack menu will be posted on the Parent Information Board
- See the DEL nutrition requirements below.

Meals and snacks meet the WAC 170-295-3140 guidelines

Requirement	Lunch	Snack (at least 2 of the 4 components listed.)
A fruit or vegetable or 100% fruit or vegetable juice		X
Fruits or vegetables (two fruits or two vegetables or one fruit and one vegetable. Juice must be 100% fruit or vegetable juice)	X	
A dairy product (such as milk, cheese, yogurt or cottage cheese)	X	X
A grain product (such as bread, cereal, rice cake or bagel)	X	X
Meat or meat alternative *such as beef, fish, poultry, legumes, tofu or beans)	X	X
A liquid to drink (water or one of the required components such as milk or fruit or vegetable juice)	X	X

In the event of a student birthday, parents are allowed to send in special treats so long as they are store purchased. Parents are asked to give staff one week's notice if they would like to bring in a snack for said purposes.

## Transportation and Field Trips

Field trips are integrated into theme projects. Field trips allow students time to explore the world around them. In order to provide field trip experiences the need for parent chaperones is necessary. Parents must have an Extended Background Check before volunteering.

We use Kennedy Catholic High School buses for transportation. Parents will need to provide written consent for transportation to and from preschool using the Archdiocesan Field Trip Form. Pertinent information including field trip location, date of trip, departure and arrival times and any other additional information on which the parent may need to be advised will be marked accordingly. Parents who meet the Virtus Safe Environment requirements are encourage to chaperone.

## Mandatory Reporting Law

We follow the state reporting laws regarding Child Abuse and Neglect. If there is "reasonable cause to believe that a child has suffered abuse or neglect, staff members shall report such incident, or cause a report to be made to the proper law enforcement agency or to the department as provided in RCW 26.44.040".